**Meeting Minutes**

Date: 11-16-2018

Attendees: Arvind, Sooraj Pal, Nitin, Binod

Agenda

* Basic website on track to being completed by Tuesday **– In Progress**
* Four Roles:

Different roles to show each user type on its dashboard

* Individual (Consultant)
* **Admin**
  + Developer
  + Webpage support Team,
* Business Partner

Need .NET compatibility API from bank

     Ecommerce Paypal, **Credit Card**, etc.

Search and replace mechanism in detail and the screen for User Interaction for it.

Input (**In Progress)**

1. Source Path, <Search Word>, <Tag>, <instructions>, Target Path
2. <Naming convention> for template File

Output

1. Template Path, <Filter>, <Value>, Target Path
2. <Naming convention> for template File

Complete **About us** and **Contact us** : review and send attachment – **Joe in progress**

Example of home Page MultiVideo

* [https://www.scripted.com/?utm\_campaign=General+Search+\*TA&utm\_content=!acq!v3!1308418992000172\_81776253829212\_81776215020742\_c&utm\_medium=cpc&utm\_source=bing&utm\_term=professional%20blogging%20writer&msclkid=b5c78c607b171a7a2057d78acfbf25e9](https://www.scripted.com/?utm_campaign=General+Search+*TA&utm_content=!acq!v3!1308418992000172_81776253829212_81776215020742_c&utm_medium=cpc&utm_source=bing&utm_term=professional%20blogging%20writer&msclkid=b5c78c607b171a7a2057d78acfbf25e9)
* http://promoshin.com

**Daily Deliverables 11-16-2018**

1. Search and replace data with .txt and .doc file and store in target folder for download - In progress

- Add preview option on page

- Add multiple search word corresponding tag

- Tag should be in drop down ( from DB provide by FH)

-- Tag name show with combination of "Desc." - "F<Tag>H"

- Facility to add new custom Tag( by end user)

1. Create Template for section 2.a. "Individual" - In progress
2. 3. Skype meeting with Mr. Joe.

Agenda:-

1. Demonstration website

2. Clear doubt

**Note:** File will store on ftp root folder with name (Naming Convention):

* **USERID\_SEC\_DATE\_ORIGNALFILENAME**.ext
* **BPID\_SEC\_DATE\_ORIGNALFILENAME**.ext

**Upcoming Holiday(s):**

* TBD

**Yesterday Issues\Take Away\next steps:**

* Website- Collect and provide website wireframe content **– Joe to look into**: **- In Progress**
* Images **– More to be delivered upon request**
* Structure layout – wireframe (create filter&template)
* Advertiser (hide for now)
* **Joe Need .Net compatibility API from bank**

Ecommerce Paypal, Credit Card, etc. – Joe (866 280 – 3751 x3 to add payment processing)

* Understand the current functionality for the project. **- In Progress**
* Implement the functionality based on UserId/BPId **- In Progress, on track to being completed?**
* Start with the filter template creation process for **.txt** and **.docx** file and try to complete it asap - **In Progress, on track to being completed?**

**Database**

* **Target 11/9: Initial Tables with table maintenance: Sector, Industry, Category – (Done 11/1, < >ed 11/2) – On track**
* Create table with 3 user types (Roles): end user, admin, developer\support (Default End-user upon, sign-in) **– In unit < >ing**
* Details:-   Create Database locally with name **Need to know how to maintain (add\update) the tables**

**Development**

* Target 11/13: **Method**: create Filter and Template from Source File – **In Progress**
* Target 11/9: Have alignment with Database and Web designers on field table-field names **– In Progress On track for today 11/14**
* Target 11/9: Have alignment with Database and Web designers on process flow and user-interaction flow – **In Progress On track for today 11/14**

**Website**

* Target 11/9: Finalize Screen Flow **– In Progress**
* Target 11/9: Screens will need to be designed in for both End Users and in-house FH Website Support team **– In Progress same sign-in for all user (user role will manipulate the screens)**
* **Joe to provide** high resolution image for banner and content for static page like as : -**in progress**

-Home Page **- See image in DropBox**

-About US – **Joe to provide**

-Contact US - **Joe to provide**

* Create filter and template steps – **In progress (draft below)**

1. Upload into source folder
2. Loop through source files
3. Create/open filter
4. Display first file in right panel of split screen
5. Double-click word/select words to be searched/replaced (in right panel of split screen)
6. Drag-drop word from right panel, Into left panel. Select tag for the word/create new tag
7. Add selected word and tag into open filter
8. Replace all occurrences of the word with the new tag (throughout the open file)
9. Repeat steps 5-8, until all desired words have been replaced with tags (throughout the open file)
10. Save the file (with the newly added tags), with the “Save As”, new template (per naming convention)
11. Refresh file display in the right panel
12. Display next file in right panel of split screen
13. Repeat steps 9-12
14. After the last source file has been processed and the template file has been saved — sort the tags in the filter file; remove duplicates.
15. Save the filer file per naming standards/update the database

**Potential Future Functionality**

* Link\Import SharePoint views into File Harmonizer
* Search Replace .PDF
* Sort Filter Replacement values (character count) from high to low
* Language Translation
* Bar Code to scan FH # (on App)
* Power Point - migrate into new template format
* Archive a Filter\Solution\Project (to ZipFile)
* Restore Archived Filter\Solution\Project (from ZipFile)
* Reporting (Progress and Errors)
* Progress Indicator (during File Harmonization process)
* Simultaneous File Harmonization Processing